

MINUTES FOR SEPTEMBER 28, 2015
BOARD OF CHEROKEE COUNTY COMMISSIONERS
CHEROKEE COUNTY, KANSAS

CONVENE

Chairman Napier called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 a.m. on Monday, September 28, 2015 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 West Maple, Columbus, Kansas. Commissioners Charles Napier, Pat Collins, Robert Myers, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, Machel Smith, Jordan Zabel.

Motion made by Commissioner Myers to approve the Minutes of the BOCC Meeting for September 21, 2015. Motion was seconded by Commissioner Collins. Motion carried 3-0.

Motion made by Commissioner Myers to renew the Agreement for Attorney Services with Doug Steele for 2016 under the terms of the current contract, as requested in writing by Mr. Steele. Motion was seconded by Commissioner Collins. Motion carried 3-0.

Eric Hurd - Citizen

He appeared before the Board regarding the Old 96 Highway from 100th to the Missouri state line. He stated that it needs to be striped. Commissioner Collins stated that they were holding off on the striping until the overlay is completed next spring, but would consider striping it before then.

Leonard Vanatta – County Road Supervisor

He appeared before the Board on routine county road business.

Susan Galemore from the Southeast Kansas Regional Planning Commission appeared regarding the bridge project in Galena. She stated that a CDBG Grant Application for a project estimate of \$380,000 is ready for consideration by the Board. A minimum match of funds is 25%, but a match of 50%, or approximately \$190,000, increases the chances of being awarded the grant. The county has spent approximately \$8,000 on engineering that will not be included in the grant.

Motion made by Commissioner Collins to do a 50% match on the CDBG Grant Application for the bridge project in Galena and to set a public hearing for Wednesday, October 14th at 10:00 a.m. Motion was seconded by Commissioner Napier. Motion carried 2-1 with Commissioner Myers voting no.

Leonard presented a KDOT Contract Commitment for a bridge project located .8 miles south and 2.8 miles east of Neutral. The Board signed the agreement.

Motion made by Commissioner Napier to take a 10 minute recess. Motion was seconded by Commissioner Myers. Motion carried 3-0 at 9:44 a.m.

Meeting reconvened at 9:54 a.m.

Janet Miller – Director, Cherokee County Economic Development

She appeared before the Board regarding the vacancies on the Economic Development Advisory Committee. The Commissioner position is vacant due to the resignation of Mr. Hilderbrand. Commissioner Myers stated that he would be willing to serve on the Committee.

Motion made by Commissioner Collins to appoint Commissioner Myers to the Economic Development Advisory Committee. Motion was seconded by Commissioner Napier. Motion carried 2-0 with Commissioner Myers abstaining.

Juanita Hodgson – County Treasurer

She presented an updated list of delinquent tax statements as of September 23, 2015. The total delinquent taxes is \$2,506,518.58 with 5,563 tax statements unpaid. The list includes real estate only, it doesn't include personal property, watercraft, or heavy trucks. She stated that she is currently working on a new list of eligible properties now that another year has become delinquent. The board asked her to forward the list of new properties to Mr. Barrett. He is currently researching 527 properties and 79 of those have since paid their delinquent taxes.

Motion made by Commissioner Myers to enter an Executive Session with the Board for a period of 20 minutes for the purpose of non-elected personnel. Motion was seconded by Commissioner Collins. Motion carried 3-0 at 10:24 a.m.

Meeting reconvened at 10:34 a.m.

No action was taken during the Executive Session.

Motion made by Commissioner Collins to amend the agenda for Mac Young from 11:15 a.m. to 10:45 a.m. Motion was seconded by Commissioner Myers. Motion carried 3-0.

Mac Young – District Court Administrator

He appeared before the Board to present the 11th Judicial District Fiscal Year 2015 Community Corrections Comprehensive Plan Year End Outcome Report.

Motion made by Commissioner Myers to approve the Year End Outcome Report as presented by Mac Young. Motion was seconded by Commissioner Collins. Motion carried 3-0. A copy of the report will be returned once all required signatures have been obtained.

Michael Cosgrove – Mercy Life Line


He appeared before the Board to offer an air ambulance membership program. He asked the Board to consider offering it to employees as a benefit. Enrollment in the program would protect employees against a portion of the bill not covered by insurance for air ambulance services. He stated that while they are cheaper than other services in the area, the average cost is \$35,000 to \$45,000. The Board invited him back next week to address the department heads.

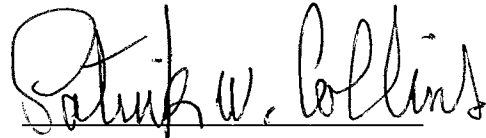
Motion made by Commissioner Collins to enter an Executive Session with the Board for a period of 10 minutes for the purpose of non-elected personnel. Motion was seconded by Commissioner Myers. Motion carried 3-0 at 11:18 a.m.

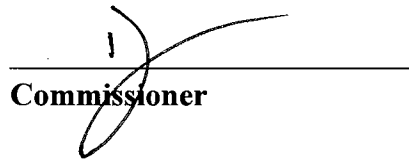
Motion made by Commissioner Myers that the Agreement for Prosecuting Attorney Services on the Juvenile Contract, that we give notice that it will not automatically renew come January 1, that the terms and conditions need to be renegotiated and the county counselor is directed to give notice of that within three days of today. Motion was seconded by Commissioner Collins. Motion carried 3-0.

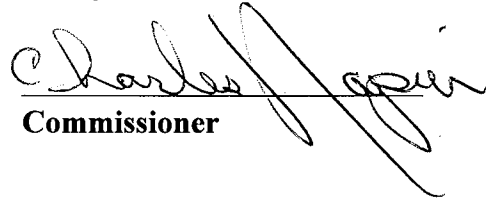
Commissioner Collins made a motion to adjourn until the next regularly scheduled meeting set for October 5, 2015 at 9:00 a.m. Motion was seconded by Commissioner Myers. Motion carried 3-0 at 11:30 a.m.

ATTEST: Resolved and ordered this 5th day of October, 2015


Cherokee County Clerk


Commissioner


Commissioner


Commissioner

Napier

The Law Office of
DOUGLAS R. STEELE
818 E. 7th
P.O. Box 115
Galena, Kansas 66739
(620) 783-2717 FAX (620) 783-2617

September 22, 2015

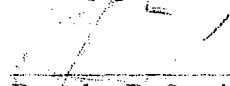
Cherokee County Commissioners
110 W. Maple St.
Columbus, KS 66725

Re: Contract Attorney Position 2016

Commissioners,

Pursuant to my agreement for attorney services with Cherokee County, please consider this a written request to renew those services by contract for 2016. If there is anything further that you, as commissioners need, please let me know at your earliest convenience.

Best Regards;



Douglas R. Steele

C Douglas Napier

*J
Patrick W. Collins*

RECEIVED
9/28/15
Cherokee Co. Clerk
Anthony Edwards



Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745
Mike King, Secretary
Ronald J. Seitz, P.E., Chief

Phone: 785-286-3861
Fax: 785-296-2079
Hearing Impaired - 711
publicinfo@ksdot.org
http://www.ksdot.org
Sam Brownback, Governor

September 25, 2015

Project Number: 11 C-4399-01

Cherokee County
Leonard Vanatta, -Project Manager
110 West Maple Street
Columbus, Kansas 66725

Dear Mr. Vanatta:


We are listing below the bidder and the low bid received at Topeka, Kansas on 09/23/2015 for the above numbered

CONTRACTOR	TYPE OF WORK	AMOUNT
B & B BRIDGE COMPANY LLC PO BOX 38 ST PAUL, KS 66771-0038	Bridge Replacement 0.8 miles south and 2.8 miles east of Neutral	\$ 493,646.00

This is considered satisfactory when compared with the engineer's estimate, and we believe that contracts should be awarded to the low bidder. If this bid is considered acceptable to the City, please sign the enclosed resolution and return it to this office. In order to guarantee the low bid, we must receive the expected resolution on or before 10/16/2015. Upon receipt of the signed resolution and approval by the Secretary of Transportation the contract will be awarded.

An estimated twenty percent (20%) of a combination of bid plus ten percent (10%) for construction engineering and contingencies will require County matching funds in the amount of \$108,602.12. The County remittance should be made on or before 11/12/2015.

Sincerely,


for Ronald J. Seitz, P.E.
Chief of Local Projects

RJS:TLS:pa
Enclosures
c: Board of County Commissioners, w/a
Ms. Rhonda Seitz, Chief of Fiscal Services
District Engineer

**AUTHORITY TO AWARD CONTRACT
COMMITMENT OF COUNTY FUNDS**

September 25, 2015

2 Copies to County
Project Number: 11 C-4399-01

WHEREAS bids were received at Topeka, Kansas on 09/23/2015 for the performance of work covered by plans on the above numbered project, and

WHEREAS the bidder and the low bid or bids on work covered by this project were:

CONTRACTOR	TYPE OF WORK	AMOUNT
B & B BRIDGE COMPANY LLC PO BOX 38 ST PAUL, KS 66771-0038	Bridge Replacement 0.8 miles south and 2.8 miles east of Neutral	\$ 493,646.00

WHEREAS bids are considered satisfactory and have been recommended by the Secretary of Transportation of the State of Kansas, hereinafter referred to as the SECRETARY, for consideration and acceptance of the work on this project as covered by such bid or bids.

An estimated 20% of the combination of bid plus 10% for construction engineering and contingencies = \$108,602.12.

BE IT FURTHER RESOLVED that County funds in the amount of \$108,602.12 which are required for the matching of Federal Funds are hereby pledged by the County to be remitted to the Chief of Fiscal Services of the Department of Transportation of the State of Kansas on or before 11/12/2015 for use by the SECRETARY in making payments for construction work and engineering on the above designated project with final cost being determined upon completion and audit of the project.

The City/County certifies that no known or foreseeable legal impediments exist that would prohibit completion of the project and that the project complies with all applicable codes, standards and or/regulations required for completion.

Adopted this 28 day of Sept, 2015, at Columbus, Kansas.

Recommended for Approval:

Leonard Vanatta
County Engineer/Road Supervisor

Patrick W. Phillips, Chairman

Attest:

Charles H. ... Member

(Seal)

Leonard Vanatta
County Clerk

J, Member

INVOICE
Keep for your Records
Due On Or Before 11/12/2015
PRELIMINARY STATEMENT OF COST
11 C-4399-01

Bridge Replacement 0.8 miles south and 2.8 miles east of Neutral

Construction and CE Breakdown	
Actual Bid	\$493,646
Water(for grading)	\$0
Sub-Total Actual Bid Amount	\$493,646
LPA CE Contract	\$136,725
KDOT CE (5%) Estimated	\$24,682
Sub-Total Const. & CE	\$655,053
Non-Participating Const. Costs	\$0
Non-Participating CE	\$0
PE Costs	\$0
Railroad Costs	\$0
ROW Costs	\$0
Utility Costs	\$0
Participating Const. & CE	\$655,053
Total Project Costs	\$655,053

CE Breakdown	
Total LPA CE and KDOT CE	\$161,407
Non-Participating CE	0
Participating CE	\$161,407
County Participating CE	\$49,365
80% State Funds	\$129,126
20% County Funds	\$9,873
CE Paid by KDOT	\$22,409

State/County Participation Breakdown	
Total Const. and CE	\$655,053
80% State Funds	\$524,043
20% County Funds	\$108,602
CE Paid by KDOT	\$22,409
Non-Part paid by County	\$0
Total Project Costs	\$655,053

Totals				
	County Funds	Federal Funds	State Funds	Total Funds
Non-Participating Construction	\$ -		\$ -	\$ -
Non-Participating CE	\$ -		\$ -	\$ -
CE Paid by KDOT	\$ -		\$ 22,409	\$ 22,409
80% State Funds	\$ -		\$ 524,043	\$ 524,043
20% County Funds	\$ 108,602		\$ -	\$ 108,602
Total	\$ 108,602		\$ 546,451	\$ 655,053

Amount to bill County (rounded up)	\$109,000
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Key
KDOT - Kansas Dept. of Transportation
LPA - Local Public Authority
CE- Construction Engineering (Inspection)
Const. - Construction



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BUREAU OF CONSTRUCTION & MATERIALS

As Read By Project (Bidders List by Individual Project)

Date: 09/23/2015

Contract Number: 515096434

Project Number: 011 C 4399-01

Federal Number: --

Description: GRADING, BRIDGE & SURFACING

County: CHEROKEE

State Ties: --

Total Records: 1

Helpful Definitions

Contractor Name	Bid Amount
B & B BRIDGE COMPANY LLC	\$493,646.00

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Transportation Information:

Eisenhower Building - 700 SW Harrison, 2nd Floor West, Topeka, KS, 66603-3745, or
(785) 296-3585 (Voice)/Hearing Impaired - 711.



FY 2014 Community Corrections Year End Outcome Report Signatory Approval Form

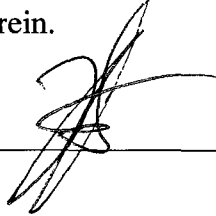
Agency Name: 11th JUDICIAL DISTRICT COMMUNITY CORRECTIONS

Agency Director: TRACY HARRIS

Report Period: July 1, 2014 - June 30, 2015

My signature certifies that I did author this report, and assist in the compilation and analysis of the data cited therein.

Director



Date

9-14-15

My signature certifies that the Community Corrections Advisory/Governing Board reviewed the Year End Report of Outcomes for Fiscal Year 2015 and agreed with the findings and discussion therein.

Advisory/Governing Board Chairperson



Date

9-17-15

Address: 111 W. Maple, P.O.Box 189
Columbus, Kansas 66725

Phone: 620-429-3518 Fax: 620-429-1130 E-Mail: oklynch@11thjd.org

My signature certifies that the Board of County Commissioners reviewed the Year End Report of Outcomes for Fiscal Year 2015 and agreed with the findings and discussion therein.

Board Of Co. Commissioners Chairperson (Host Co)

Date

Address: Crawford County Courthouse, 111 E Forest PO Box 189
Girard, Ks 66743

Phone: 620-724-6115 Fax: 620-724-6007 E-Mail: countyclerk@ckt.net

My signature certifies that the Board of County Commissioners has reviewed and approved the attached Year End Outcome Report for submission to the Kansas Department of Corrections.

County: CHEROKEE

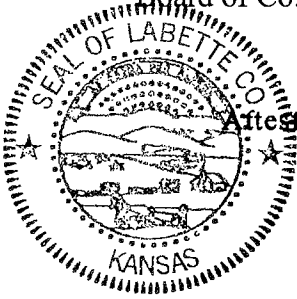
Charles Napier
Board of Co. Commissioners Chairperson (~~Richard Hilderbrand~~)

9-28-15
Date

County: LABETTE

Fred E. Vail
Board of Co. Commissioners Chairperson (Fredrick Vail)

28 Sept. 2015
Date



Attest: Dorothy M. ...
Labette County Clerk

Kansas Department of Corrections

Community Corrections Services



Kansas Department of Corrections Community Corrections Comprehensive Plan Quarterly and Year End Outcome Report Format

Community Corrections Agency: 11th JUDICIAL DISTRICT

Fiscal Year 2014 Report Period

<input type="checkbox"/> 1 st Quarter	July 1 st - September 30 th
<input type="checkbox"/> 2 nd Quarter	October 1 st - December 31 st
<input type="checkbox"/> 3 rd Quarter	January 1 st - March 31 st
<input checked="" type="checkbox"/> Year End	July 1 st - June 30 th

Process Goals

✓ **Goal #1:** Facilitate the education of our team members and collaborative partners to the Evidence Based approach and this agencies practices and programming that is offered to enhance client reformation by June 30, 2015.

✓ **Objective #1:** The Adm. Director will dispense to the local stakeholders updated information regarding local practices as it applies to Evidence Based theories by November 1, 2014.

Target Date: 11/1/2014

Progress: On October 31, 2014, Administrative Director Mac Young sent out the yearly Stakeholder letter, as well as the agencies comprehensive Plan. This letter outlines the agencies progress in our success rates, our approach to adhering to evidence based practices as well as the continued struggles within our population.

✓ **Goal #1:** To reinforce our employment workshops, by getting additional officers cross trained in becoming Offender Workforce Development Specialists, by June 30, 2015.

- ✓ **Objective #1: Select the most balanced and motivated staff to participate in the Offender Workforce Development training by August 1, 2014.**

Target Date: 8/1/2014

Progress: We selected two staff, one from Pittsburg and one from Parsons to attend the Offender Workforce Development Specialist training. Both were accepted into the class that began in March 2015 in Overland Park. ISO Hadaegh and ISO Duncan both graduated and are certified specialists as of June 2015.

ISO Stephanie Reynolds, Cherokee County, was previously certified and has been selected to attend the OER (Offender Employment Retention) training program free of charge in Aurora, Colorado.

- ✓ **Objective #2: We will contact Jim Chastain, the Offender Workforce Development Program Manager, by August 31, to gain a list of available upcoming OWDS trainings.**

Target Date: 8/31/2014

Progress: We were in contact with Jim Chastain, Program Manager of the OWDS in July 2014. A training was held in July 2014, however; we were not able to send any staff due to being short staffed and needing the officers to help train and cover caseloads. Jim advised the next training will be in the Kansas City Area in early 2015.

GOAL #3 GOAL: To strengthen this agency's policy and officer's knowledge and comfort in the application of sanctions for program violations by June 30, 2015.

Objective #1: By January 1, 2015, agency administrators will have reassessed and made adjustments to the Agency's policy on Sanctions

Target Date: 1/1/15

Progress: This agency is still in the process of modifying our policy in regards to the application of sanctions. Two ISO's, the ISO II and the Director formed a group to evaluate the agencies policy and the spreadsheet which will govern options for sanctions and incentives as they are needed. The grid is complete and the policy needs some last minute changes. Our wish is to roll the policy out for testing with our two seasoned officers who also helped in the policy development before we implement with new officers who are still learning other processes. Significant changes may just confuse them, should any changes need to be made. The policy should be ready for testing by the end of August 2015.

Challenges: We were tasked again with filling vacant ISO Positions and training new officers, which delayed the completion of sanctions policy.

Objective #2: **By June 30, 2015, the new policy will be reviewed with all staff to ensure their understanding. Discussions will focus on Evidence Based Practices and the need to respond to every violation.**

Target Date: 6/30/2015

Progress: With the above noted challenges, we have modified our goal to test the policy with two seasoned officers beginning Sept 2015 through Dec 2015 and implement to entire District no later than January 2016.

Outcome Goals

Goal: To achieve a supervision success rate of at least 73.4% on discharged clients in FY 2015

We closed 39 offender this 4thQuarter with thirteen (13) of those cases being revocations for a success rate of 66.7%. The discharges looked as follows:

Death	0
Not Sentenced	2
Revoked Condition Violator (CV)	8
Revoked- New Felony (NF)	4
Revoked- New Misdemeanor (NM)	1
Successful	21
Unsuccessful Closed by Ct	3

For FY 2015, we closed 123 offender with forty-two (45) of those cases being revocations for a success rate of 63.4%. The discharges looked as follows:

Death	2
Not Sentenced	8
Revoked Condition Violator	27
Revoked- New Felony	16
Revoked- New Misdemeanor	2
Successful	62
Unsuccessful Closed by Ct	6

- *Explanations of all Condition violators for this fiscal year:
DS: (CR CO) 2nd revocation. Absconder. We requested 120/180- Court ordered underlying sent.
RG: (CR CO) 1st revocation, Absconder. We requested 60 day sanction- Court remanded (No 120/180 consideration)
SD: (CR CO) 3rd revocation. Absconder. We requested 120/180. Court remanded
JC: (LB CO) 4th revocation. Absconder. Requested to serve her time
ZS: (LB CO) 4th revocation. Completed a 120 sanction, then absconded. Court remanded*

MH: (CR CO) 1st revocation. Absconder. No 120/180 consideration as Client requested to serve his time

RA: (CR CO) 4th revocation. Requested to serve her time.

KS: (CR CO) 2nd revocation, 2nd time absconding. Had been given 120 JRI previously. The Court noted they felt he was not amenable to supervision.

DM: (CR CO): 2nd revocation, Absconded and arrested on new charges, plea agreement agreed to serve underlying on revocation, new charges were dismissed.

JO: (CR CO): 1st revocation: New charges in BB Co and absconded, client requested to serve time as it was Less than a JRI sanction would be.

TR: (CR CO) 3rd revocation; 2nd revocation was only 5 months prior of which he had new charges, however court reinstated as he had completed some programming in Mo. DOC. Client absconded. No JRI sanctions imposed.

RW: (CR CO) 1st revocation, Absconder, CA requested remand; ISO recommended JRI sanction, Court remanded. 120/180 not served

LM: (CR CO) 1st revocation; new arrest, agreed to serve his time so new charges would not be filed.

MS: (CR CO): 3rd revocation, client absconded. CA requested remand, ISO recommended 180 JRI sanction. Court remanded.

JB: (CR CO): 2nd Revocation; DUI sentence, JRI not possible in this case, however he had served a 180 day JRI out of MG Co Cases. He remained on supervision with MG CO

LB: (LB CO): 3rd revocation. Client Absconded, ISO recommended 120 day JRI Sanction. Client requested to serve her time as she only had a little over 120 days left on her sentence.

JM: (LB CO) 1st revocation, sex offender, refused treatment and absconded. Unknown ISO Recommendation. No JRI consideration.

DR: (CR CO): 1st revocation; sex offender who moved without approval and failed to register address. He moved into residence with child in home. Agreed to revocation and CA would not file new failure to register charges.

BC: (CR CO): 1st revocation, ISO recommended Jail sanction and reinstatement, Defense requested 180 day JRI as last resort. The Court had concerns over client being pregnant and using and remanded her to serve her time.

ED (CK CO): 2nd Revocation; 2nd time Absconding. Court remanded, unknown recommendation by ISO.

DS: (CR CO) 1st revocation with CC. Had a prior rev with CSO's. Absconded shortly after assignment. Previously completed 120 Day JRI. ISO recommended 180 day JRI. CA requested revocation. Court noted they had followed the special rule guideline at last hearing and he was given opportunity at supervision with new charges. He was remanded.

IO: (CR CO): 1st revocation, new arrest, absconded. ISO recommended 120 JRI, client requested to serve her time.

MH: (LB CO) 3rd revocation; Sex offender who refused tx and absconded.

RR: (LB CO) 2nd Revocation, absconded, plea agmt. entered prior to revocation date. One case was terminated and reduced time on his 3rd case, concurrent with felony case. Served underlying on one case.

AH: (LB) 2nd Revocation (misabeled should have been Rev- NF) new crimes in NO co and ordered to serve time. Requested to do LB time while incarcerated.

KJ (LB CO) 2nd revocation, had previously completed 120 JRI, client requested to serve time.

JC: (LB CO) 1st revocation with CSO's, Refused IP tx, We requested 180 day sanction, but Client requested to serve his time as there would be no post release.

Out of these figures:

- 19 (70%) of the 27 were before the Court partly for Absconding from supervision.
- 7 (25.9%) requested to serve their sentence at revocation.
- 4 (14.8%) were given a plea agreement where new cases were either not filed or withdraw if client agreed to serve revocation sentence.
- 3 (11%) were considered high risk sex offenders.
- 12 (44.4%) were on supervision for drug crimes; 9 or 33.3% for property crimes; and 6 or 22.2% for person crimes.

- Breakdown by ISO

- ISO #1 – 3 CV's (11.1% of total)
 - ISO #2 – 4 CV's (14.8% of total)
 - ISO #3 – 4 CV's (14.8% of total)
 - ISO #4 – 10 CV's (37% of total)
 - ISO #5 – 4 CV's (14.8% of total)
 - ISO #6 – 2 CV's (7.4% of total)

- Breakdown by County:

Cherokee County – 1 CV revocation	Success rate = 95%
Crawford County – 30 Revocations (18 CV's; 11 NF, 1 NM)	Success rate = 57%
Labette County – 14 Revocations (9 CV's; 4 NF's, 1 NM)	Success rate = 54%

- There were a total of four (4) departure cases that were revoked from Community corrections. One (1) as a condition violator and three (3) as new crimes
- When evaluating prior revocation for Condition Violators, we found that 11 or 40% of those revoked were done so on their first revocation with Community Corrections. (Only 2 of those 11 were assigned to us as a Revocation from CSO's). The percentage was nearly the same when evaluating all revocations.
- Only 5 (18.5%) of the 27 condition violators completed either the 120 or 180 JRI sanctions available.

Objective #1 : 80% of all employable clients with a period of unemployment over 30 days will have a case plan developed outlining goals for employment opportunities within 15 days from their qualifying period.

Target Date: 6/30/2015

Progress: During this quarter, 10 individuals were identified as unemployed over 30 days. Of those 10, 10 or 100% had case plans developed towards employability goals.

For FY 2015, we had 50 individuals identified as unemployed for over 30 days, of those 50, 35 or 70% had case plans developed towards employability. Four (4) of the individuals who did not have case plans developed were actively abusing illegal substances and the officer was addressing treatment issues vs. employment, one (1) client was in the process of being transferred to another agency and nine (9) were classified as officer oversight.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
80%	64.7%	44.4%	71.4%	100%	70%

Challenges: We have worked hand and hand with officers over these last 6 months to address this issue. Progress in those two quarters is noted above. We have identified employability as a factor in revocations and once a client becomes unemployed officers should immediately institute a plan to address employability.

✓ **Objective #2:** 80% of all employable clients with a period of unemployment over 60 days will be referred to the next Employment group, if they have not already completed it.

Target Date: 6/30/2015

Progress: Only one group (in Crawford County) was held during the 4th quarter, due to new staff and the ISO needing to cover a caseload and help train the officer. At time of the group, four (4) individuals were identified as being unemployed for over 60 days. All four (4) were referred and accepted into group, however only three showed to participate and only two (2) graduated. Because of the small number of participants, the group was opened up to other participants who had been unemployed for less than 60 days. Eight (8) clients became eligible at that time. Seven (7) of those identified clients reported to group and all 7 graduated. Overall the class statistics were: 12 referred and accepted with 9 (75%) successfully completing the class.

For FY 2015, three classes were established, all in Pittsburg. Groups otherwise had to be suspended as the ISO was assuming caseload and training responsibilities. Forty-six (46) clients were eligible for group and all 46 were referred, however; only 14, completed group. Thirty-one clients were no shows at all or failed to report for day 2.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
80%	100%	100%	N/A	100%	100%

✓ **Objective #3: To lower the agency unemployment rate by 1% by the end of FY2015**

Target Date: 6/30/2015

Progress: In the 4th quarter, we averaged 34 of 225 individuals who were considered unemployed. In Fiscal Year 2015, we averaged 46 of 220 individuals unemployed for a year-end unemployment rate average of 20.9, a 4.6% reduction.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter	Year End
25.5	24.9%	21.9%	22%	15 %	20.9%

