

**MINUTES for November 20, 2023**  
**BOARD of CHEROKEE COUNTY COMMISSIONERS'**  
**CHEROKEE COUNTY, KANSAS**

**CONVENE**

Chairman Cory Moates called the regular session of the Cherokee County Board of Commissioners (the Board), to order at 9:00 a.m. on Monday, November 20, 2023, in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. County Counselor Jake Conard opened the meeting with prayer followed by the Pledge of Allegiance. Commissioners Cory Moates, Lorie Johnson, Myra Frazier, County Clerk Rebecca Brassart, Road & Bridge Supervisor Cody Zook, County Counselor Jake Conard and News Report owner Larry Hiatt were present.

**APPROVAL of MINUTES**

Commissioner Frazier made a motion to approve the November 13, 2023, minutes as presented. Commissioner Johnson seconded the motion. The motion passed unanimously.

**ROAD & BRIDGE**

County Road & Bridge Supervisor Cody Zook came before the Board to notify them that he will be doing employee evaluations today due to the rain.

Cody informed the Board he found a 7-year lease on a dump truck that will also include a 7-year warranty with the cost of the lease being \$62,623.24. He also informed the Board of 2, 12-month tractor leases for \$7800 each. Zook stated he would be putting some equipment on purple wave to help fund the purchase of the truck and the lease on the tractors.

Commissioner Moates made a motion to allow Road and Bridge Supervisor Cody Zook to enter into a 7-year lease agreement with Master Tech Truck to lease a 2024 Kenworth in the amount of \$62,623.24. Commissioner Frazier seconded the motion. The motion passed unanimously.

**EMERGENCY MANAGEMENT LEASE**

The new hazard mitigation property lease agreement was presented to the Board which had been written by County Counselor Jake Conard. The Board discussed the newly written lease agreement with Emergency Manager Matt Haviland and County Counselor Jake Conard. The Board advised EM Matt Haviland to begin sending out the lease agreements.

Haviland discussed contingency plans in the event of some type of disaster.

**NON-ELECT EXECUTIVE SESSION HEALTH DEPARTMENT**

Commissioner Moates made a motion for a 10-minute non-elect personnel executive session with the Board, County Health Department Director Peyton Kessler, and County Counselor Jake Conard to return at 10:05 a.m. Commissioner Johnson seconded the motion. The motion passed unanimously.

No action was taken because of the executive session.

**HEALTH DEPARTMENT**

Health Department Director Peyton Kessler presented the Board with new hire sheets for Nancy Shafer and Gayla Woodcock.

Commissioner Moates made a motion to approve the hiring of Nancy Shafer as a registered nurse for the Health Department at a rate of \$20.00/hr effective 11/20/2023. Commissioner Johnson seconded the motion. The motion passed unanimously.

Commissioner Moates made a motion to approve the hiring of Gayla Woodcock as a patient resource coordinator for the Health Department at a rate of \$14.00/hr effective 12/1/2023. Commissioner

Johnson seconded the motion. The motion passed unanimously.

Commissioner Moates made a motion to enter into a Physician Consultant Agreement dated the 20<sup>th</sup> of November 2023 with Dr, James C. Eaton. Commissioner Johnson seconded the motion. The motion passed unanimously.

**TIME CLOCK**

County Treasurer Heather Sapp addressed the Board regarding the use of a new time clock system which would allow her office and the County Clerks office to clock in and out directly at their desk. Currently this system is used by the County Sheriffs office and the Ambulance. The County Health Department and the Road & Bridge Department use a similar system as well. There were some concerns by other office heads that they would be forced to use this and County Clerk Rebecca Brassart that Treasurer Sapp and her where only requesting this for their offices. If other offices where interested in joining that would be up to the Board and that office. Commissioner Johnson stated she saw no issue and if it was optional, and both the County Clerk and County Treasurer had funds in their budgets. Commissioner Frazier concurred with Johnson.

**ATTORNEY CLIENT**

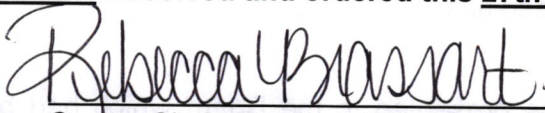
Commissioner Moates made a motion for a 10-minute attorney client executive session with the Board, and County Counselor Jake Conard to return at 10:17 a.m. Commissioner Johnson seconded the motion. The motion passed unanimously.

No action was taken because of the executive session.

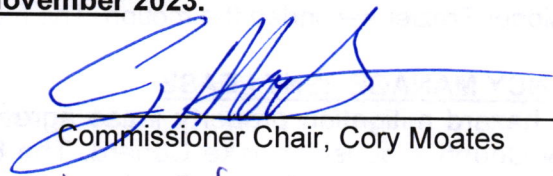
**ADJOURNMENT**

Commissioner Moates made a motion to adjourn the regular meeting. Commissioner Johnson seconded the motion. The motion passed unanimously.

**ATTEST: Resolved and ordered this 27th day of November 2023.**



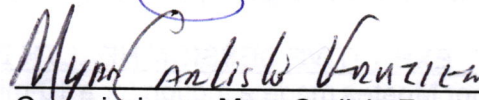
County Clerk, Rebecca S Brassart



Commissioner Chair, Cory Moates



Commissioner, Lorie Johnson



Commissioner, Myra Carlisle Frazier