

**MINUTES FOR NOVEMBER 5, 2012**  
**COLUMBUS, KANSAS, CHEROKEE COUNTY**  
**OFFICE OF THE COUNTY CLERK**  
**CRYSTAL L. GATEWOOD**

The Cherokee County Commissioners met November 5, 2012. Those present were Commissioners Richard Hilderbrand, Pat Collins, and Jack Garner. The Pledge of Allegiance was said by all present. Commissioner Garner made a motion to approve the commission minutes for October 29, 2012 as presented by County Clerk Crystal Gatewood; his motion was seconded by Commissioner Collins with Commissioners Garner, Hilderbrand, and Collins voting in favor. Commissioners Garner, Hilderbrand and Collins, and County Clerk Gatewood signed off on the minutes.

**MOTIONS MADE BY COMMISSION**

Commissioner Hilderbrand made a motion to amend the agenda and move Larry O'Neal from 10:45 AM to 10:38 AM; his motion was seconded by Commissioner Collins with Commissioners Collins, Garner, and Hilderbrand voting in favor.

Commissioner Hilderbrand made a motion to amend the agenda and move Becky Gray and Dick Horton from 12:00 PM to 11:38 AM; his motion was seconded by Commissioner Collins with Commissioners Collins, Garner, and Hilderbrand voting in favor.

Commissioner Hilderbrand made a motion to approve providing issuing a letter signed by the county commissioners indicating its preliminary support to issuing IRBs to any reputable entity that may wish to locate to the former Ozark Salad Company building and operate a suitable manufacturing business or interstate storage business at the location. Any such issuance of IRBs being subject to the approval of the City of Baxter Springs, Kansas under K.S.A. 12-174b; his motion was seconded by Commissioner Garner with Commissioners Garner, Hilderbrand, and Collins voting in favor. (The wording of this motion was written and submitted by County Counselor Cure for the commission.)

**OTHER BUSINESS**

Road and Bridge Supervisor Leonard Vanatta and the commission discussed general road and equipment maintenance in the county. He also had Commissioners Garner, Hilderbrand and Collins, and County Clerk Gatewood sign off on the bridge contract on 110<sup>th</sup> and Belleview. J & J Contractors was awarded the bid for \$125,000 and this amount was actually about \$30,000.00 lower than the KDOT estimate.

Dave Waldon talked to the commission about his property on 80<sup>th</sup> between Weir Road and Coal Valley Road. There is an abandoned bridge on the side road and the road is not maintained by the county. He would like to run a cable across the road with reflectors for night time visibility. Mr. Vanatta has no problem with running a cable but the commission would like Leonard to have a key for contingency reasons. Mr. Waldon also explained the cable will not cut off any property owner access.

RA

Larry O'Neal, representing the Baxter Springs Museum and Historical Society, updated the commission on the upcoming Sesquicentennial for Civil War Place events. 2011 - 2015 is designated as the Sesquicentennial for Civil War Place events. The Historical Society is scheduling for October 5<sup>th</sup> and 6<sup>th</sup> of 2013 a Civil War Encampment. It will be an interpretive event, not an enactment, and the group is anticipating a large turnout. The Historical Society will be advertising in the AAA Magazine which is published quarterly. Their planning committee members are Civil War Historians. They are asking everyone in the county for support. The commission referred them to Jean Pritchett to apply for a tourism grant to help offset the cost of the advertising. Dennis Burke of Baxter Springs is planning to get the area schools involved in the event. The commission gave them support and thanked him for coming in.

Kevin Cure discussed the Liquor by the Drink issue and that the commission could not go forward with any discussions until after the 2012 November Election Canvass, and they have to follow state law. Leonard Vanatta, the commission, and the County Counselor discussed the property involving Gary McCorckle and the commission asked the County Counselor to draw up paperwork for the commission to sign stating that the road will go to the property owner.

Becky Gray and Dick Horton, representing SEK-CAP came before the commission to update that SEK-CAP is changing the name of the department that helps families to obtain their goals to Family and Communities Engagement. They will collaborate with many agencies that provide services to identify and combine as many resources as possible to aid as many families and citizens as possible. They are trying to locate all the homeless people in twelve counties in Southeast Kansas. They are asking that area road crews, Sheriff Departments, and County Health Departments report any homeless activity or information so SEK-CAP can assist them.

### **COMMISSION APPOINTED DEPARTMENT HEADS AND ELECTED OFFICIALS**

Betha Elliott of the Cherokee County Health Department reported they were still giving flu shots and they were getting new computers for the WIC Program. They will be eventually getting signature pads and then they will be going to a check card situation, and all of this will be provided by the state and won't come out of the department's budget.

Wayne Elliott of 911 Mapping reported his office had issued several new 911 addresses and sold \$173.00 in map sales.

County Appraiser Nancy Herrenbruck reported they were working on 2013 and will be driving around to set the final values for 2013.

Ralph Houser reported he was working on the boiler in the courthouse and has finally got it working.

Deana Randall of Human Resource reported that first cut off for Account Payables is November 7, 2012 and the final cutoff for the month of November is November 14, 2012 at noon, and pay day will be November 21, 2012.

RA

Treasurer Juanita Hodgson reported the last distribution was completed for 2012. Her office is printing tax statements and they will be mailed in a couple of weeks. If a car is bought and has a lean on it the state keeps the titles, but if there is no lean on it the title owner will receive the title in six to eight weeks. The office has ordered the 2013 decals for motor vehicle registration and a new Viet Nam Vet plate is available.

Register of Deeds Barbara Bilke reported the fees for copies from her office had risen from \$0.25 to \$0.50.

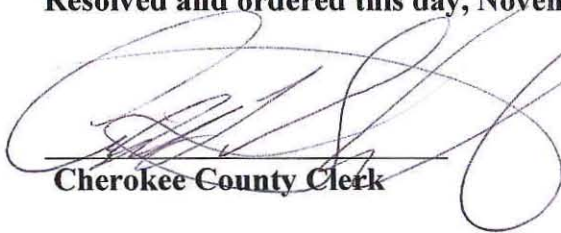
Sheriff David Groves reported they have five suspects from the day time burglaries in custody in Missouri. Recent victims were able to identify over 50% of their stolen items. The perpetrators are from Missouri but the charges will be filed by both Kansas and Missouri. They are also waiting for the contractors before getting their monitors installed.

County Clerk Crystal Gatewood and Deputy Paula Cheney were delivering and setting up polling locations in the county, noon is the cut off for early voting in the Clerk's Office, absentee ballots need to be in the Clerk's Office no later than 7:00 PM on Election Day, and the office was very busy as reported by Susan Jones.

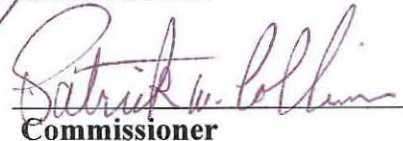
### **ADJOURNMENT**

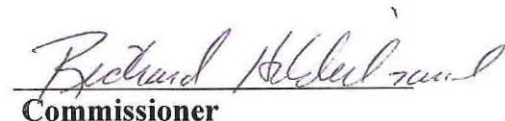
Commissioner Hilderbrand made a motion to adjourn at 11:58 AM; his motion was seconded by Commissioner Garner with Commissioners Garner, Hilderbrand, and Collins voting in favor. The Cherokee County Courthouse will be closed in observance of Veterans Day Monday, November 12, 2012. The Cherokee County Commission will be meeting that day to canvass the November 6, 2012 Election.

**Resolved and ordered this day, November 12, 2012**

  
Cherokee County Clerk

  
Commissioner

  
Commissioner

  
Commissioner

aluminum

## Commercial Glass & Metal, INC.

615 W. 10<sup>TH</sup>  
Joplin, MO 64801  
PHONE: 417-781-1588  
FAX: 417-781-4424  
mdodson@commercialglassandmetal.com

# PROPOSAL

October 19, 2012

**PROJECT: Cherokee County Courthouse**  
**LOCATION: Columbus, KS**  
**ARCHITECT:**  
**PLANS/SPECS DATED:**

Cherokee County Commission  
Att: Ralph Houser

### SCOPE OF WORK:

### PROVIDE THE NECESSARY LABOR AND MATERIAL REQUIRED TO FURNISH AND INSTALL THE FOLLOWING:

Remove and replace 102 windows on first, second and third floors with clear anodized aluminum windows with vent at bottom (no screen). Remove and replace 14 windows on fourth floor (old jail), 2 north doors & 5 windows at north lobby with fixed windows. All glass is 1" OA dual glazed with 2 lites 1/4" clear glass. Does not include 4 windows at south exterior stairway & 3 windows at boiler room.

### Exclusions:

Final cleaning of glass. Interior finish ie; plaster & paint repair.

### Inclusions:

Caulking our material, demolition and disposal of existing materials. Use of elevator.

**FOR THE NET SUM OF \$ 114,423.00**

**We acknowledge addendum #** This proposal good for 30 days.

**SUBJECT TO THESE CONDITIONS:** Work will be executed upon receipt of order subject to any conditions beyond our control such as strikes, acts of God, etc. We reserve the right to correct any clerical errors prior to acceptance. We do not replace any breakage or damaged glass unless caused by our employees. Because of it's numerous and uncontrollable sources, we assume no responsibility for stains or corrosion which may occur, or the formation of condensation. The basis of this proposal is the terms and conditions of the AGC#640 Subcontract described in this proposal. Should you accept this estimate yet use your own contract form, it is understood that we will incorporate and make a part thereof a true copy of this estimate and all it's conditions.

ACCEPTED FOR CONTRACT: \_\_\_\_\_  
Contractor, Owner, Agent

BY: Max Dodson  
Commercial Glass & Metal, Inc

AR#0140400410

*Max Dodson*

# COMMERCIAL GLASS AND METAL, INC.

615 WEST 10TH • JOPLIN, MISSOURI 64801  
Phone 781-1588 • Fax 781-4424

THE FOLLOWING IS A LIST OF SOME OF THE WINDOW REPLACEMENTS PROJECTS WE HAVE COMPLETED SINCE 1968

Memorial Hall	Joplin, MO
Emerson School	Joplin, MO
Irving School	Joplin, MO
Federal Building	Joplin, MO
South Middle School	Joplin, MO
Spiva Art Center	Joplin, MO
Mercantile Bank Building	Joplin, MO
West Central Elem.	Joplin, MO
North Middle School	Joplin, MO
Jr High School	Joplin, MO
County Courthouse	Carthage, MO
Professional Building	Carthage, MO
Carthage High School	Carthage, MO
Mark Twain Elem.	Carthage, MO
Eugene Field Elem.	Carthage, MO
Hawthorne Elem.	Carthage, MO
Memorial Hall	Carthage, MO
Carl Junction Elem	Carl Junction, MO
High School	Coffeyville, KS
Baxter Springs Elem	Baxter Springs, KS
Elem School	Monett, MO
Schools	Neosho, MO
Bryan & Benton School	Nevada, MO
Cotley College	Nevada, MO
State Towers	Nevada, MO
Middle School	Nowata, OK
Empire Towers	Springfield, MO
Eastern State Hospital	Vinita, OK
Seneca Indian School	Wyandotte, OK
Washington Elem	Pittsburg, KS
St. Mary's School	Pittsburg, KS
Russ Hall PSU	Pittsburg, KS
Carney Hall PSU	Pittsburg, KS
Whitsett Hall PSU	Pittsburg, KS
Lakeside Elem	Pittsburg, KS
Roosevelt Elem	Pittsburg, KS
Kay-Ne Hall NEO A & M	Miami, OK
Commons Hall NEO A & M	Miami, OK
Elem School	Welch, OK
Oaks Mission	Oaks, OK
Public Schools	Jay, OK
Public Schools	Galena, KS

Home Pro

3271 N Main Street Road  
Joplin MO 64801

*labor*  
**Sales Order**

Date	S.O. No.
10/8/2012	28966

<b>Name / Address</b>
Cherokee County Courthouse 110 W Maple Columbus, KS 66725

<b>Ship To</b>

<b>P.O. No.</b>	<b>Project</b>

Ordered	Item	Description	Rate	Amount
2	DATA	DATA FEE	89.00	178.00
5	Labor	LIFT RENTAL	250.00	1,250.00
344	IW1	INSTALL WINDOW 1-STORY (EACH)	99.00	34,056.00
5	INF	INSPECTION FEE	89.00	445.00
5	CUFW	CLEAN-UP FEE WINDOW JOB (REMOVE AND HAUL AWAY)	300.00	1,500.00

<b>Subtotal</b>	\$37,429.00
<b>Sales Tax (5.2%)</b>	\$65.00
<b>Total</b>	\$37,494.00

Home Pro

3271 N Main Street Road  
 Joplin MO 64801

Vinyl  
**Sales Order**

Date	S.O. No.
10/8/2012	28965

<b>Name / Address</b>
Cherokee County Courthouse 110 W Maple Columbus, KS 66725

<b>Ship To</b>
VINYL WINDOWS WITH LOW E, ARGON AND TEMPERED GLASS

<b>P.O. No.</b>	<b>Project</b>

Ordered	Item	Description	Rate	Amount
1	WINDOWS	WHITE VINYL WINDOWS WITH LOWE, ARGON, AND TEMPERED GLASS	136,128.30	136,128.30T
70	PF	PRO FOAM (TEQ FOAM) 20 OZ. CANS #1002269	39.28	2,749.60T
344	001	CAULK OSI 001 WHITE #827761	5.16	1,775.04T
1,400	T1/4X21/4	TAPCONS 1/4" X 2 1/4" (PER PC)	0.96	1,344.00T
65	DWS3	3" BLACK SCREWS (PER POUND)	0.90	58.50T
3,500	RPVCW	ROLLEX PVC WHITE	3.00	10,500.00T
25	SHIMS	M. SHIMS (PACKAGE OF 14)	1.99	49.75T

<b>Subtotal</b>	\$152,605.19
<b>Sales Tax (5.2%)</b>	\$7,935.47
<b>Total</b>	\$160,540.66

Home Pro

3271 N Main Street Road  
Joplin MO 64801

*aluminum*  
**Sales Order**

Date	S.O. No.
10/8/2012	28965

<b>Name / Address</b>
Cherokee County Courthouse 110 W Maple Columbus, KS 66725

<b>Ship To</b>
COMMERCIAL GLASS

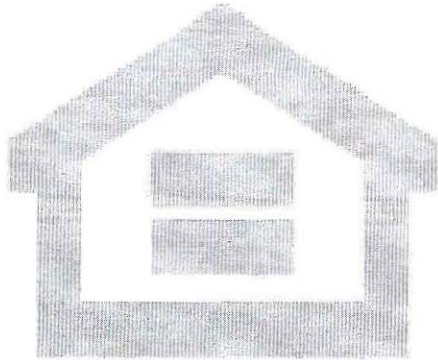
<b>P.O. No.</b>	<b>Project</b>

Ordered	Item	Description	Rate	Amount
12,839	WINDOWS	COMMERCIAL GLASS PACKAGE	20.36	261,402.04T
70	PF	PRO FOAM (TEQ FOAM) 20 OZ. CANS #1002269	39.28	2,749.60T
344	001	CAULK OSI 001 WHITE #827761	5.16	1,775.04T
1,400	T1/4X21/4	TAPCONS 1/4" X 2 1/4" (PER PC)	0.96	1,344.00T
65	DWS3	3" BLACK SCREWS (PER POUND)	0.90	58.50T
3,500	RPVCW	ROLLEX PVC WHITE	3.00	10,500.00T
25	SHIMS	M. SHIMS (PACKAGE OF 14)	1.99	49.75T

<b>Subtotal</b>		\$277,878.93
<b>Sales Tax (5.2%)</b>		\$14,449.70
<b>Total</b>		\$292,328.63



## SEK-CAP Services within Cherokee County

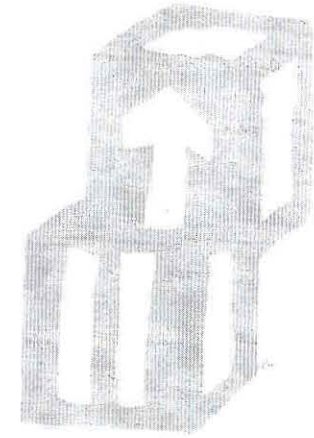
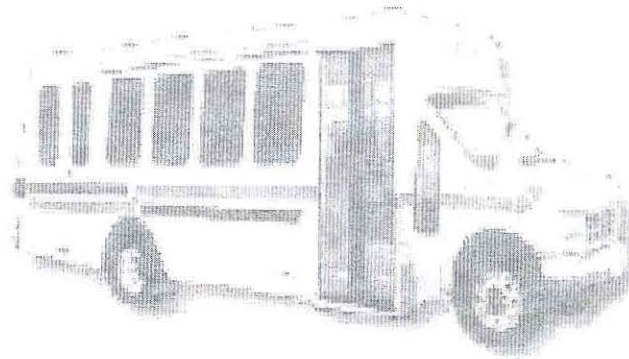


Families reside in safe and affordable housing through HUD Section 8 and Tenant Based Rental Assistance.

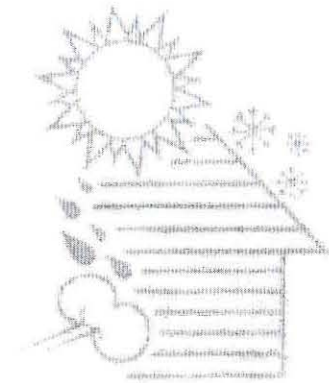


SEK-CAP's Family and Community Engagement department coordinates the efforts of collaborative partnerships.

SEK-CAP operates a KDOT monitored General Public Transportation service.



Children, ages 0-5, and their families are engaged in early childhood education through Early Head Start and Head Start.



Weatherization services makes homes more energy efficient and, therefore, affordable.



## KANSAS STATEWIDE HOMELESS COALITION

*Safe, appropriate and affordable housing for Kansans*  
[www.kshomeless.com](http://www.kshomeless.com)

10/19/12

To: County Commissioners, Elected Officials, County Administrators and other interested parties.

Regarding: 2013 Point-in-Time Homeless Count:

Each year, the US Department of Housing and Urban Development (HUD) requires that communities wishing to receive funding from the Continuum of Care Homeless Assistance Grants conduct a point-in-time (PIT) count of persons experiencing homelessness during the last ten days of January. HUD has defined these communities into Continuums of Care. In Kansas, there are five Continuums of Care (CoC); Sedgwick County CoC, Wyandotte County CoC, Johnson County CoC, Shawnee County CoC and the Balance of State CoC. The Balance of State Continuum of Care consists of the 101 counties, excluding Shawnee, Sedgwick, Johnson, and Wyandotte. Each year, HUD makes over \$2 million available to the Balance of State Continuum of Care to maintain or develop new projects serving persons experiencing homelessness. In order to receive this essential funding, it is required that the Balance of State, as well as all of the other Continuum of Care networks, to conduct an annual point-in-time count.

As the designed lead agency with the Balance of State Continuum of Care network, the Kansas Statewide Homeless Coalition takes the lead with coordinating the Point-in-Time count as well as other HUD required efforts.

The Point-in-time count provides more than just the number of persons experiencing homelessness on the night of the count. Point-in-Time counts help communities understand the number and characteristics of people experiencing homelessness by collecting basic demographic information from the persons experiencing homelessness. The data collected helps describe who is homeless and where they are staying. It is used to track trends in the homeless population in our communities. It provides us useful information regarding the size and scope of homelessness at the local level. It also provides useful data to use for resource acquisition.

The Balance of state Continuum of Care network collects the data for the Point-in-time count by conducting client interviews from all people contacted during the survey period. During these interviews, volunteers and program staff complete a PIT survey on persons experiencing homelessness by a series of questions. The information gathered during the Point-in-time count is volunteered by the person taking the survey. In 2013, the Balance of State Continuum of Care intends to spend multiple days asking people where they stayed on January 23<sup>rd</sup>, 2013. The plan is to target people staying in the

emergency homeless shelters, domestic violence shelters, transitional housing programs and those staying in unsheltered settings, such as abandoned buildings and other places not meant for human habitation.

We are asking for your support of the 2013 Point-in-Time count. Attached is a map of the counties that were asked to participate in the 2009 and 2011 Point-in-Time counts. The Balance of State Continuum of Care uses a sampling of counties and extrapolates the data collected from those counties to provide estimates for the entire Balance of State Continuum. Please note if your county was included in the 2009 count, we will be depending on you in 2013. Please let me know if need additional resources for the count.

If your county is not listed and you would like your county to be included in the count, please contact me at 785-354-4990 or email me at [doug@kshomeless.com](mailto:doug@kshomeless.com)

Please share this with the appropriate person in your county who could assist with planning the point-in-time count in your community.

Sincerely,

Doug Wallace  
BoS Coordinator  
Kansas Statewide Homeless Coalition  
501 SE Jefferson, Suite 30  
Topeka, KS 66607  
785-354-4990  
[doug@kshomeless.com](mailto:doug@kshomeless.com)

Steve Lohr  
Executive Director

Boyd Koehn  
Governing Board Chair



401 N. Sinnet  
P. O. Box 128  
Girard, Ks 66743  
Phone: 620-724-8204  
Fax: 620-724-4471  
[www.sek-cap.com](http://www.sek-cap.com)

**Southeast Kansas Community Action Program, Inc.**  
*Recipient of the "Award for Excellence" in Community Action*

To: Allen County Commissioners

From: SEK-CAP, Inc., on behalf of the  
Southeast Kansas Regional Homeless Provider Network

Re: Upcoming Count of the Homeless Population

Dear Commissioner,

The Southeast Kansas Regional Homeless Provider Network is a diverse coalition of representatives from homeless shelters, Public Housing Authorities, school districts, and mental and county health offices. We work to ensure homeless citizens in our region are able to access the services they most need, while striving to ensure none of our services are duplicated. As SEK-CAP's Director of Research, Planning, and Grants Development, I have the opportunity to serve as the coordinator for this regional group.

Our region works with the Kansas Statewide Homeless Coalition to bring financial resources to the state of Kansas and to our region. One of the tasks that we perform is a yearly count of homeless persons; this data informs the grant writing that in turn brings funding into our state. In the past, not all Southeast Kansas counties have been counted; for instance, in 2009, only data from Allen, Bourbon, Montgomery, and Cherokee counties were reported to state and Federal entities.

This year, however, our regional network has elected to count all homeless people in every county. We feel this information is important to us as providers, as it will help us strategically plan our programs and coordination efforts. We also feel that this information could be useful to county and city officials as you enter into your planning processes. Ultimately, if we can clearly define the state of homelessness in Southeast Kansas, we can continue to work collaboratively to find solutions, secure Federal resources, and move families into housing.

The 2013 count will take place during the last 10 days in January, during which time our agencies and our volunteer partners will collect data regarding where people lodged on the night of January 23<sup>rd</sup>, 2013. If you have county resources you would like to apply to this effort, or know the location of potential homeless populations, please let me know – my contact information is below.

Thank you for your support in this effort. I will be sure you are apprised of the local results in the months following the count.

Respectfully,

Becky Gray  
Director of Research, Planning, and Grants Development  
620-724-8204, extension 1028  
[beckyg@sek-cap.com](mailto:beckyg@sek-cap.com)

# Point-in-Time Count

## What is it?

A point-in-time count is an unduplicated count on a single night of the people in a community who are experiencing homelessness.

- HUD required
- Bi-annual
- Last week of January, yearly; in 2013, it is January 23<sup>rd</sup>.
  - (SEK Region will do a summer count, too)

## Why do it?

Point-in-time counts are important because they:

- establish the dimensions of the problem of homelessness
- help policymakers and program administrators track progress
- inform public opinion
- increase public awareness
- attract resources that will lead to the eradication of the problem

## Who is involved?

The Southeast Kansas Regional Homeless Providers Network is coordinating the count in your county. Please assist our efforts by making two simple commitments:

1. Have your road crews watch for signs of people camping in state lands, and inform your county contact if so.
2. Have your county Sherriff's department also watch for these signs. Furthermore, ask them to accompany our county coordinators and their volunteers, if requested.
3. Have your County Health Departments agree to assist with the count by filling out a survey for a few days during the last week in January.

**Save the Date!**

**The Kansas Statewide Homeless Summit**  
**April 15-17<sup>th</sup>, 2013**  
**Pittsburg, Kansas**



## 150<sup>th</sup> Anniversary Encampment

Commemorating the October 6, 1863

Battle of Baxter Springs

October 5-6, 2013, Baxter Springs, KS.

- Union Encampment at Fort Blair Site (The guerilla forces of William Quantrill attacked the frontier Union fort, and were repulsed by the Second Kansas Colored Infantry and members of the Wisconsin 3<sup>rd</sup> Infantry. Shortly after, Quantrill attacked an approaching military wagon train just north of the fort resulting in the massacre of nearly 100 union soldiers.)
- Quantrill Encampment at nearby site in Springs Park.
- Indian Home Guard Encampment at nearby site (tentative).

Many activities to view-many opportunities for interaction with interpreters. No fees for re-enactor groups, vendors, or the public. Listed are some of the activities already confirmed.

- Living History Presentations at the Heritage Center presented by the Baxter Springs Historical Society and the Cherokee County Arts Association.
- Art show at the Heritage Center featuring the work of Dan Woodward, Civil War artist.
- Self Guided tours of the marked Civil War Sites in Baxter Springs.
- Ladies' Tea and Fashion Show at historic Lea manor, an 1869 vintage home.
- Ball at eventide on Saturday at the Heritage Center.
- Musicians, Artillery Demonstrations, Drills at Fort Blair Site.
- Two days of children's activities for all ages.
- Sutlers Row in Springs Park.
- Period appropriated food vendors for public.
- Civilian Crafts Demonstrations.
- Three historic homes for viewing.
- Much more, including strolling story tellers and musicians.

The Baxter Springs Heritage Center is located at 8<sup>th</sup> and East Avenue. Fort Blair is located at 7<sup>th</sup> and Military Road.

Information can be obtained from: [heritagectr@embarqmail.com](mailto:heritagectr@embarqmail.com) [www.baxterspringmuseum.org](http://www.baxterspringmuseum.org)