

**MINUTES FOR OCTOBER 3, 2016**  
**BOARD OF CHEROKEE COUNTY COMMISSIONERS**  
**CHEROKEE COUNTY, KANSAS**

**CONVENE**

Chairman Myers called the regular session of the Cherokee County Board of Commissioners (The Board), to order and led all in attendance in the Pledge of Allegiance at 9:00 AM on Monday, October 3, 2016 in the Commission Room, #109 of the Cherokee County Courthouse located at 110 W Maple St., Columbus, Kansas. Commissioners Robert Myers, Pat Collins, Charles Napier, County Counselor Barbara Wright, and County Clerk Rodney Edmondson were present.

Members of the press present: Larry Hiatt, and Mabelle Smith

A motion was made by Commissioner Collins to approve the Minutes of the September 26, 2016 BOCC meeting. The motion was seconded by Commissioner Napier. The motion carried 2-0 with Commissioner Myers abstaining.

A motion was made by Commissioner Collins to enter an Executive Session with the Board, and Counselor Wright for the purpose of Non-Elected Personnel for a period of 10 minutes. The motion carried 3-0 at 9:05 AM.

The meeting reconvened at 9:15 AM.

No action was taken during the Executive Session.

**Leonard Vanatta - County Road Supervisor**

**Louis Schreiner - County Lot Supervisor**

They appeared before the Board on routine county road business. Leonard presented the contract for the short span bridge on Blackjack Rd. for the Board to approve. The Board signed four copies of the agreement.

Citizen Randy Patton appeared before the Board and requested road signs on NW 20<sup>th</sup> south of Corona to make drivers aware of children in the area. He stated that the road is being used at high speeds due to the Highway 7 Project. He stated that there are several residences with children and they are concerned about their safety. The Board asked Louis to place signs in that area and stated that they would relay that information to the Sheriff.

Leonard stated that the bridge on Union Chapel Rd. has been repaired and opened to traffic. The weight limit is set at 16 tons until it's re-evaluated.

Louis asked the Board whether employees that have maxed out their accumulated sick time were going to be paid for the excess this year. The Board stated that the employees would need to get with Deana and fill out a form to request the payment. The Board asked Counselor Wright to look at the personnel handbook for what is allowed.

A motion was made by Commissioner Collins to enter an Executive Session with the Board, Counselor Wright, Leonard Vanatta, and Louis Schreiner for the purpose of Non-Elected Personnel for a period of 10 minutes. The motion was seconded by Commissioner Myers. The motion carried 3-0 at 9:35 AM.

The meeting reconvened at 9:45 AM.

No action was taken during the Executive Session.

A motion was made by Commissioner Myers to recess until 10:00 AM. The motion was seconded by Commissioner Napier. The motion carried 3-0 at 9:46 AM.

### **Department Heads - Monthly Reports**

They met with the Board for their routine monthly meeting for the purpose of updating the Board on happenings within each department, with the following Department Heads present: Barbara Bilke, Register of Deeds; Betha Elliott, Health Department; David Groves, Sheriff; Deana Randall, Human Resources; Jason Allison, Emergency Management; Juanita Hodgson, Treasurer; Mark Hixon, Appraiser; Ralph Houser, Maintenance; Rodney Edmondson, Clerk/Election; Wayne Elliott, 911 Addressing & Mapping.

Barbara Bilke - She stated that her office was slow this month, but up from same time last year.

Betha Elliott - She stated that they were doing a drive-thru flu shot clinic today. They will be doing regular clinics in several cities soon.

David Groves - He stated that they will be assisting with the Columbus Day events this weekend as needed. There is a drug take-back set for Oct 22<sup>nd</sup> in Columbus, Baxter Springs, and Galena. They are teaming up to do a coat drive in conjunction with that.

Deana Randall - She stated that she still needs line item budgets for next year from a few departments.

Jason Allison - He stated that he has received paperwork on the flood buyout and should have it completed and returned this week.

Juanita Hodgson - She stated that she has been working on the postage and mailing issue for the tax statements and would provide a report later this morning.

Mark Hixon - He stated that he is working on 2017 values.

Ralph Houser - He reported business as usual. He stated that he hasn't started the bid process for the Courthouse doors yet.

Rodney Edmondson - He provided an update on the November 8<sup>th</sup> General Election.

Wayne Elliott - He reported the sale of maps and the issuance of four new addresses.

Barbara Wright provided an update on the Kansas Open Records Act and private devices being used by county employees. She asked that each Department Head complete a questionnaire regarding employees and electronic devices so she can begin to develop a county policy. She stated that if an employee is using a private device to do county business, that information must be captured and send to a county controlled location.

Counselor Wright presented a resolution for second read regarding sewer tap fees. A motion was made by Commissioner Collins to approve Resolution 25-2016, establishing a fee of \$200 for sewer taps connecting to the Cherokee County Wastewater System. The motion was seconded by Commissioner Myers. The motion carried 3-0.

Counselor Wright presented a resolution for first read, to increase the sewer fee by \$7.50 per benefit user. The Board asked her to break down Section 2 to reflect a more clear explanation of the increase. The Board placed the item on the agenda for the meeting on Friday, October 7, 2016.

A motion was made by Commissioner Myers to appoint Commissioner Collins and Commissioner Napier as the voting delegate and alternate respectfully to the KCAMP meeting in November. The motion was seconded by Commissioner Napier. The motion carried 2-0 with Commissioner Collins abstaining.

The Board considered the agreement from Stockton Restoration for the repair of the exterior of the Courthouse. A motion was made by Commissioner Myers to approve the agreement with an effective date of January 1, 2017 and ending in 2021 with a request to start on the south side of the Courthouse as Phase 1. The motion was seconded by Commissioner Napier. The motion carried 2-1 with Commissioner Collins voting no. Counselor Wright will contact Stockton and have the contract revised to reflect the new dates and the Phase 1 location.

County Treasurer Juanita Hodgson provided an update to the Board regarding the mailing of tax statements by Postal City. After talking with the Postal Service and Postal City she has estimated the cost of printing and mailing of the tax statements from her office to be \$8,100 plus employee time of two weeks and the wear on office equipment. Postal City does it for \$11,000. The Board placed the item on the agenda for the meeting on Friday, October 7, 2016 for follow-up.

A motion was made by Commissioner Myers to enter an Executive Session with the Board, and Counselor Wright for a period of 15 minutes for the purpose of Attorney/Client Privilege. The motion was seconded by Commissioner Napier. The motion carried 3-0 at 11:12 AM.

The meeting reconvened at 11:27 AM.

No action was taken during the Executive Session.

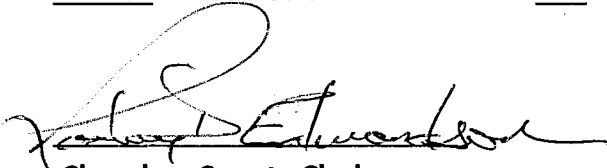
Clerk Edmondson presented the draft of the 2015 Audit Report and a representation letter from Gene Mense for the Board to review. The items were placed on the agenda for the meeting on Friday, October 7, 2016.

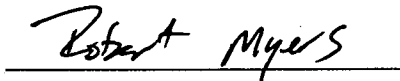
Commissioner Napier made a motion to adjourn until the Special Meeting set for Friday, October 7, 2016 at 9:00 AM. The motion was seconded by Commissioner Myers. The motion carried 3-0 at 11:31 AM.

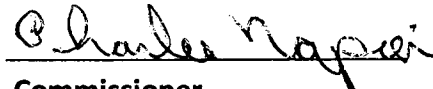
The Board will not meet on Monday, October 10, 2016 in observance of the Columbus Day Holiday.


The Board will meet in regular session on Monday, October 17, 2016.

**ATTEST: Resolved and ordered this 17<sup>th</sup> day of October, 2016**

  
Cherokee County Clerk

  
Commissioner

  
Commissioner

  
Commissioner

RESOLUTION NO. 25-2016

**A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS, ESTABLISHING A FEE FOR SEWER TAPS CONNECTING TO THE CHEROKEE COUNTY WASTEWATER SYSTEM AND MANDATORY INSPECTION BY THE CHEROKEE COUNTY WASTEWATER OPERATOR.**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CHEROKEE COUNTY, KANSAS:**

**SECTION 1. GENERAL AUTHORITY.** K.S.A. 19-101, *et. seq.*, and K.S.A. 19-212 authorize the Board of County Commissioners of Cherokee County, Kansas, to transact all County business and perform all powers of local legislation deemed appropriate, and to make all contracts and do all other acts in relation to the property and concerns of the County necessary to the exercise of its corporate or administrative powers.

**SECTION 2. PROJECT AND ADMINISTRATION.** Due to increased costs of materials and operational resources, the Board of County Commissioners of Cherokee County, Kansas, establishes a two hundred dollar (\$200.00) fee for all new sewer taps accessing the services of the Cherokee County Wastewater System, payable to the Cherokee County Treasurer.

**SECTION 3. ENFORCEMENT.** All new sewer taps shall be inspected by the Cherokee County Wastewater Operator for compliance with regulations and technical specifications governing the system.

**SECTION 4. PUBLICATION.** The County Clerk shall cause this resolution to be published in the official County Newspaper.

**SECTION 5. CONFLICT.** That all resolutions, County policies or parts thereof in conflict herewith are hereby repealed insofar as they conflict herewith.

**PASSED and APPROVED** by the Board of County Commissioners of Cherokee County, Kansas, this 3<sup>rd</sup> day of October, 2016.

*Robert Myers*

Robert Myers, Chairman  
Cherokee County Commissioner

*Charles Napier*

Charles Napier  
Cherokee County Commissioner

*Patrick W. Collins*

Patrick Collins  
Cherokee County Commissioner

ATTEST:

*Rodney D. Edmondson*

Rodney D. Edmondson, County Clerk

(Seal)

KCAMP CERTIFIED VOTING DELEGATE  
AND ALTERNATE

This form must be returned to David Luke postmarked by **October 20, 2016**. We **must** have this form for your county to be able to vote on KCAMP matters.

DATE: October 3, 2016

Pat Collins, Commissioner has been named voting  
Name (please print) Position

delegate for **Cherokee County** for matters pertaining to KCAMP.

Charles Napier, Commissioner has been named Alternate.  
Name (please print) Position

These delegates have been approved and have the support of the Board of Cherokee County Commissioners.

Robert Myers  
Chairman of the Cherokee County Board of Commissioners

ATTEST:

[Signature]  
Cherokee County Clerk

Please return this form to KCAMP, 5425 SW. 7th Street, Topeka, Kansas 66606, or fax to (785) 267-2383 by October 20, 2016.





RESOLUTION NO. \_\_\_\_\_

Resolution authorizing the adjustment of sewer rates to fund operations and debt incurred through a lease obligation for the Main Lift Station project. The amount of the sewer rate increase shall be \$7.50 per month per benefit unit.

NOW, THEREFORE, be it resolved by Cherokee County, Kansas

1. That Cherokee County, Kansas shall adopt one or more dedicated sources of revenue for repayment of financing. The dedicated sources of revenue may be in the form of user charges, ad valorem taxes, special tax assessments, another permanent source of revenue or some combination of these sources.

The County shall conduct a revenue source review each year during the entire life of the repayment obligation and shall implement new revenue rates to maintain a positive cash balance.

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting \_\_\_\_\_ of the  
(Title of Officer)

\_\_\_\_\_, does hereby certify:

(Legal Name of Applicant)

That the attached resolution is a true and correct copy of the resolution adopted at a legally convened meeting of the \_\_\_\_\_ held on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_;

(Name of Governing Body of Applicant)

and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office

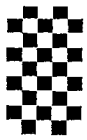
IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Recording Officer)

\_\_\_\_\_  
(Title of Recording Officer)

(Seal)

If applicant has an official seal, impress here.



# STOCKTON RESTORATION COMPANY

Cherokee County Courthouse  
110 W. Maple St.  
Cloumbus, KS 66725

9/20/16

1. Cut out all deteriorated, cracked, and missing mortar joints to the depth of no less than 1/2 in. ( to include the areas where previous work has been done but does not match in color.
2. Replace all cut out mortar with new mortar, hand tooled to a smooth, concave, weatherproof joint. New mortar to match existing mortar as close as possible, in color and texture.
3. Clean all stone, brick, and mortar joints in entirety, by means of high pressure washing.
4. Remove and re-lay bricks were movement cracks excced 1 in. width.
5. Patch/replace any broken or deteriorated bricks/stones.
6. Cut out and re-caulk coping cap joints, expansion joints, using high quality urethane caulk. Backer rod or bond breaker tape to be used to avoid 3 sided adhesion.
7. inspect all window caulking, cut out all deteriorated caulk and replacc. Hand tool all caulking to a smooth, concave, weatherproof joint.
8. Wash all window and door glass.
9. Water proof all brick and stone surfaces.

Scope of work includes: main building structurc, stairway/porch, planters, sign, and flower beds.

All work carries a 5 guarantee, waterproof carries a 5 year manufacturer guarantee. We are fully covered with Work Comp and \$1-2,000,000 aggregate insurance.

We propose hereby to furnish material and labor-complete in accordance with above specifications, in the amount of: \$75,000 over a 4 year period at the rate of \$18,750 per year for 4 years. Starting in 2016 and ending in 2020

Payment will be made as follows: 25% down payment due upon acceptance of this proposal. Remainder to be paid on a yearly basis, upon completion of each phase.

These prices do not include sales tax or amounts for any other tax, license fees or building permits.

### ACCEPTANCE OF PROPOSAL

The above specifications and conditions are satisfactory and are hereby accepted. You are Authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance \_\_\_\_\_ Signature \_\_\_\_\_

PO BOX 3802 WICHITA, KS 67201 316-799-1086