

# Cherokee County Planning Commission

## Minutes for March 5, 2025 Meeting

### CONVENE

Chairman Brett Warstler called the scheduled meeting of the Cherokee County Planning Commission (the Commission) to order at 6:00 pm on Wednesday, March 5, 2025 in the break room of the Cherokee County Courthouse. Counselor Jake Conard, Commission member Roger Draeger, Chairman Brett Warstler, Commission member Randy Commons, Commission member Scott Boyes, Vice-Chair John Lopp, Lorie Johnson, and Larry Hiatt with Columbus News Report were in attendance.

### ROLL CALL

Chair Warstler conducted a roll call with all 5 Commission members present.

### REVIEW OF 2/5/2025 MINUTES

Upon review of the minutes from the February 5<sup>th</sup> meeting, John Lopp moved to approve the minutes as presented. Roger Draeger seconded the motion. The motion passed unanimously.

### OLD BUSINESS:

1. The Commission was updated on the status of the Request for Proposal (RFP) from firms who may be interested in preparing our county comprehensive plan and zoning regulations. Jake Conard, Chairman Warstler, and Roger Draeger all mentioned they had been in contact with companies who specialize in zoning.
2. Members of the commission raised concerns regarding the RFP not yet appearing on the county website. Jake Conard confirmed that the RFP had been forwarded to the County Clerk to be put on the county website, but the board could not successfully locate it at the time of the meeting. Chairman Warstler stated he would follow up with the Clerk to ensure the RFP was posted.
3. The Commission discussed the potential need for special meetings as they work through the selection process once all proposals have been received.

## **NEW BUSINESS:**

1. Chairman Warstler discussed KOMA, and reviewed appropriate practices that will help all board members to stay within the legal parameters of the law.
2. Randy Commons reported on his visit to the Labette County Planning and Zoning meeting.
3. The commission discussed the need for a future Planning and Zoning Administrator for the county as the process moves forward. Chair Warstler encouraged board members to consider what we might look for in an administrator. He stated he would be willing to reach out to local zoning administrators for guidance and suggestions, including Mel Hass and Matt Bacon.
4. Randy Commons made a motion to allow Brett Warstler to contact and invite a zoning consultant to assist and advise the Cherokee County Planning Commission through the RFP selection process. Scott Boyes seconded the motion. Motion passed unanimously.
5. Cherokee County Commission Counsel, Jake Conard stated he will ask the county clerk to disseminate the RFP documents to the Planning Commission members for review after they are opened by the Cherokee County Board of Commissioners on Monday, March 24, 2025.
6. Upon a request by Larry Hiatt with Columbus News Report, Roger Draeger made a motion to send both the agenda and approved minutes to the Columbus News Report. Randy Commons seconded the motion. Motion passed unanimously.

## **ADJOURN**

Roger Draeger made a motion to adjourn. Randy Commons seconded the motion. The motion passed unanimously.

**ATTEST:** Resolved and ordered this 2<sup>nd</sup> day of APRIL, 2025.

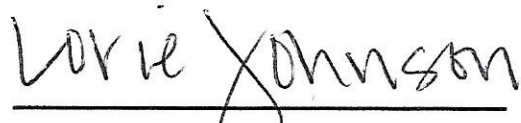
  
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Brett Warstler, Chair

  
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John Lopp, Vice-Chair

  
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Roger Draeger, Planning Commissioner 1

  
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Randy Commons, Planning Commissioner 3

  
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Scott Boyes, Planning Commissioner 4

  
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Lorie Johnson, Secretary